

CCI Chesapeake Crematory, Inc.

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POLICIES, PROCEDURES, AND REQUIREMENTS

The cremation, processing and disposition of the remains of a decedent shall be performed in accordance with all governing laws, and the policies, procedures and requirements of Chesapeake Crematory, Inc. hereinafter referred to as CCI, and the designated funeral establishment.

This document describes many of the policies and requirements of CCI and is incorporated as a codicil to our Cremation Authorization Form. We suggest that you read this document carefully before executing the Cremation Authorization Form.

CCI Requirements for Cremation

Cremation will take place only after all of the following conditions have been met:

1. Any scheduled ceremonies or viewings have been completed,
2. 12 hours have transpired since the death occurred,
3. civil and medical authorities have issued all required permits, and
4. all necessary authorizations and identification have been obtained.

Caskets/Containers

CCI does not accept metal caskets All wooden caskets and alternative containers must:

1. be composed of materials suitable for cremation,
2. be able to be closed so as to provide a complete covering for the human remains,
3. be resistant to leakage or spillage, and
4. be able to provide protection for the health and safety for crematory personnel.

Many caskets that are comprised primarily of combustible material also contain some exterior parts, e.g. handles or rails, that are not combustible and that may cause damage to cremation equipment. CCI, as it sole discretion, reserves the right to remove these non-combustible materials prior to cremation and to discard them with similar materials from other cremations and other refuse in a non-recoverable manner.

Pacemakers, Prostheses and Radioactive Devices

Pacemakers and/or prosthesis, as well as any other mechanical or radioactive devices or implants in the decedent, may create a hazardous condition when placed in the cremation chamber. It is imperative that pacemakers and radioactive devices be removed prior to cremation. If the funeral establishment is not notified about such devices or implants, and is not instructed to remove them, then the person(s) authorizing the cremation will be responsible for any damage caused to CCI facilities, equipment, or personnel by such devices or implants. It is the sole responsibility of the funeral establishment to remove and dispose of such devices, and CCI will not be responsible for such removal or disposal.

The Cremation Process

All cremations are performed individually. Exceptions are made only in cases involving close relatives, and then only with the prior written instructions of the Authorizing Agent(s).

Cremation is performed by placing the deceased in a casket or other container and then placing the casket or container into a cremation chamber or retort, where they are subjected to intense heat and flame. During the cremation process, it may be necessary to open the cremation chamber and reposition the deceased in order to facilitate a complete cremation. Through the use of a suitable fuel, incineration of the container and contents is accomplished and all substances are consumed or driven off, except bone fragments (calcium compounds) and

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metal (including dental gold and silver and other non-human materials), as the temperature is not sufficient to consume them.

Due to the nature of the cremation process, any personal possessions or valuable materials, such as dental gold or jewelry (as well as any body prosthesis or dental bridgework), that are left with the decedent and not removed from the casket or container prior to the cremation will be destroyed or, if not destroyed, disposed of by CCI. As the casket or container will not be normally opened by CCI, arrangements must be made with the funeral establishment to remove any such possessions or valuables before the decedent is transported to CCI.

Following a cooling period, the cremated remains, which will normally weigh several pounds in the case of an average-size adult, are then swept from the cremation chamber. CCI makes every reasonable effort to remove all the cremated remains, but minute amounts of dust and residue are likely to remain.

After the cremated remains are removed from the cremation chamber, all non-combustible materials (insofar as possible), such as bridgework, and materials from the casket or container, such as hinges and latches, will be separated and removed from the human bone fragments by visible or magnetic selection and will be disposed of by CCI with similar materials from other cremations in a non-recoverable manner. After the bone fragments have been separated from other material, unless otherwise specified, they will be mechanically processed.

In all of CCI's procedures, every reasonable effort will be made to avoid commingling of any cremated remains with any residual remains from previous cremations. However, minute and incidental commingling may occur.

Witnessing

CCI does not normally allow for the witnessing of the casket/container being placed in the cremation chamber. However, witnessing will be allowed under special exceptions within the guidelines of the following:

1. CCI must have at least 24 hours notice from the funeral establishment,
 2. CCI reserves the right to schedule the witnessing so as to not interrupt the normal course of business,
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3. Witnesses are permitted only in the area of the cremation chamber, and only during the placement of the casket/container, and
 4. All witnesses must complete and sign CCI's Hold-Harmless Agreement Regarding Attendance at Cremation.

Urns/Containers

After the cremated remains have been processed, they will be placed in the designated urn or container. CCI will make every reasonable effort to put all of the cremated remains in the urn or container, with the exception of dust and other residue that may be inadvertently remain on the processing equipment. In the event that the urn or container provided is insufficient to accommodate all of the cremated remains, the excess will be kept with them in a separate labeled receptacle.

Handling of Cremated Remains

CCI is not responsible for cremated remains unclaimed 30 days after the date of cremation. Any requests regarding the involvement of CCI in the scattering or disposal of the cremated remains must be made in writing and signed by the funeral establishment representative and the Authorizing Agent. If this is the request, CCI will not be held accountable for the manner or nature of the performance of such activities. CCI reserves the right to scatter or dispose of the cremated remains in such fashion as is acceptable with governing authorities. If the option selected includes scattering or disposal, then the cremated remains will not be recoverable. If scattering or disposal is performed in a common area, then the cremated remains may be commingled with the particles of other cremated remains that have been previously scattered.

Limitation of Liability

The obligation of CCI shall be limited to cremation of the decedent and handling of the decedent's cremated remains as authorized in writing. No warranties, express or implied, are made, and damages shall be limited to the amount of the cremation fee paid.